

Academic Year 2021 - 2022

Dear Parent/Guardian

Thank you for your enquiry regarding a place for your daughter at our school. We regret to inform you that we do not have any places available in your daughter's year group at present. However, we occasionally have places become available over the course of the academic year and we therefore operate an in-year waiting list policy.

We will place a candidate on the waiting list once the completed waiting list form has been returned. If a vacancy were to arise for your daughter's year group, your daughter would be invited to sit a vacancy test consisting of Mathematics, English and Non-Verbal Reasoning. The test will last approximately 2hrs – 2hrs30mins and will include a small break. After roughly 1-2 weeks, once all completed tests have been marked by the appropriate departments, parents will be informed on whether or not their daughter was successful. Successful candidates will be contacted by phone; unsuccessful candidates will be contacted via email. Please ensure the email address you provide on the waiting list form is clear. We also recommend adding our email address (waitinglist@kingedwardvi.bham.sch.uk) to your contact list, to avoid emails from us mistakenly being marked as SPAM.

I am afraid that vacancies are rare as they rely on a pupil leaving the school, so I would ask you not to raise your hopes at this point. I am sorry we are unable to be of any further assistance at present, but please keep us informed of any changes to your contact details.

We do not roll-over our waiting list into the next academic year, meaning your application is only kept for the 2021-22 academic year. If you wish for your daughter's details to remain on the waiting list for the next academic year, 2022-23, please email us between Wednesday 22nd June and Wednesday 20th July 2022. If you fail to do so, your daughter's details will be removed.

Should a place not become available sooner, your daughter may wish to apply to join our Sixth Form – application forms become available during the Autumn Term of Year 11.

Yours sincerely



Mrs A Whittall
Headmistress

Headteacher: Mrs A. Whittall

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