

## **King Edward VI Handsworth School for Girls Provider Access Policy**

### **Introduction**

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

### **Scope**

This policy applies to all staff and students at King Edward VI Handsworth School for Girls and to any providers wishing to request access.

### **Legislation and Regulation**

This policy complies with our legal obligations under Section 42B of the Education Act 1997.

### **Pupil entitlement**

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

### **Management of provider access requests**

#### **Procedure**

A provider wishing to request access should contact

Nicola Daniel - Assistant Headteacher and School Careers Leader

Telephone: 01215542342

Email: [office@kingedwardvi.bham.sch.uk](mailto:office@kingedwardvi.bham.sch.uk)

#### **Opportunities for access**

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers such as our annual careers fair, Year 9 options evening and Year 11 parent's evening. During the COVID 19 Pandemic opportunities for access may be virtual in nature.

Please speak to our Careers Leader to identify the most suitable opportunity for you.

#### **Premises and facilities**

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make

available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature to be used within Careers Resource Bank within the Sixth Form and the school library, which is managed by the school librarian. These resources are available to all students at lunch and break times.

### **Responsibilities**

The following responsibilities apply in relation to this policy:

- The Governing Body and Senior Leadership Team have the responsibility to ensure that the policy is fully implemented in the School.
- Teachers have a responsibility to ensure that students have sufficient access to visiting providers as part of a planned programme of activities.
- All staff have a responsibility to cooperate fully with the provisions of this policy.

### **Approval and review**

Approved 9<sup>th</sup> December 2020 by Governors at Welfare Committee

Next review: November 2022

Signed: N Daniel

Chair of Governors: D Wheeldon

Head teacher: A Whittall