



King Edward VI Handsworth School for Girls
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**KING EDWARD VI
ACADEMY TRUST
BIRMINGHAM**

September 2019

Dear Parent/Guardian

Thank you for your enquiry regarding a place for your daughter at our school. I regret to inform you that we do not have any places available in your daughter's year group at present.

If you would like to fill in the attached form, I will place your daughter on our waiting list. Should a vacancy occur, I will contact you to invite your daughter to take a vacancy test along with the other candidates on the waiting list. I am afraid that vacancies are rare as they rely on a pupil leaving the school, so I would ask you not to raise your hopes at this point.

We do not roll-over our waiting list into the next academic year, meaning your application is kept for a limited period only. If you wish daughter's details to be kept on the waiting list for the next academic year, please contact us in writing at the above address or email (waitinglist@kingedwardvi.bham.sch.uk) by the first day of September each academic year. If you fail to do so, your daughter's details will be removed.

I am sorry we are unable to be of any further assistance at present, but please keep us informed of any changes to your contact details.

Should a place not become available sooner, your daughter may wish to apply to join our Sixth Form – application forms become available during the Autumn Term of Year 11.

Yours sincerely

A handwritten signature in black ink, appearing to read 'A Whittall'.

Mrs A Whittall
Headmistress

Headteacher: Mrs A. Whittall

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