

Part Time Premises Assistant

Point 3 FTE £18,065 – Actual £9,403.70 (pro-rata)

We are seeking a part time Premises Assistant to work 19 hours (weekends only) from September 2019. The role will involve keeping the site clean and secure and ensuring that lettings activities can take place safely. Maintenance skills will be beneficial as you will be required to contribute to the maintenance of the school and the grounds. Previous experience of Site Management is beneficial but not essential.

The School has been graded 'Outstanding' five times by Ofsted and is noted for its friendly atmosphere.

Please download the job description and person specification from our website <https://www.kingedwardvi.bham.sch.uk/contact/job-vacancies/>. Visits are welcomed and can be arranged by contacting the Head's PA.

Applications can be made by sending a completed application form, covering letter including the names and addresses of two referees, to the Headmistress, Mrs A Whittall

The closing date for applications is: Monday 17th June 2019 at 12.00 noon

Date of interview: Thursday 20th June 2019

King Edward VI Handsworth School for Girls is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful applicant will be subject to an enhanced DBS check.